

**UTILITY COMMISSION
REGULAR MEETING MINUTES
January 13, 2020**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on January 13, 2020, at 5:33 p.m. in the Upper Conference Room, City Hall, 2875 145th Street West, Rosemount.

Commissioner Cahn called meeting to order with Commissioner Rome, Mayor Droste, Public Works Director/City Engineer Erickson, Finance Director May, Public Works Coordinator Watson and Recording Secretary Paque. Commissioner Demuth was absent.

ADDITIONS OR CORRECTIONS TO AGENDA

None

AUDIENCE INPUT

APPROVAL OF MINUTES

Motion by Rome **Second** by Cahn

Motion to approve the minutes of the November 18, 2019 Utility Commission meeting.

Motion carried.

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

7.a. Approve Policy Changes for Utility Billing

Finance Director May briefly explained the updates to the policy. No discussion.

Motion by Rome **Second** by Cahn

Motion to approve the Policy Changes for Utility Billing.

Motion carried.

7.b. Met Council Grant Advertising

Public Works Director/City Engineer Erickson provided a brief overview of the grant.

Commissioners and staff discussed advertising opportunities for the rebate. Commissioner Cahn recommended that the City purchase irrigation controllers to provide to residents rather than the residents going out to purchase their own. Staff will look into the option and report back at the February meeting.

Staff will work with the City's Communications Coordinator to post the rebate information on social media.

EXECUTIVE DIRECTOR'S REPORT

8.a. City Project Update

Public Works Director/City Engineer Erickson gave brief overviews of the ongoing projects within in the city.

Commissioner Cahn questioned what the Utility Commission's role would be in reviewing new developments. Erickson explained that he will review previous project files to see if the Utility Commission has given input for projects in the past.

8.b. Well Pumping Report

Public Works Coordinator Watson provided a brief explanation of the report.

8.c. Set Next Meeting Agenda for February 10, 2020.

- a. Water Rebate Advertisement and City-Purchased Irrigation Controllers
- b. Emergency Water Conservation Ordinance
- c. Top 10% Letters
- d. Set Meeting Dates for 2020-2021
- e. Utility Commission input for New Developments

OTHER UPDATES

ADJOURNMENT

Commissioner Cahn adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Jessie Paque
Recording Secretary