

**UTILITY COMMISSION  
REGULAR MEETING MINUTES  
May 18, 2020**

**CALL TO ORDER**

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on May 18, 2020, at 5:37 p.m. virtually via Zoom.

Commissioner Demuth called meeting to order with Commissioners Cahn and Rome, Mayor Droste, City Administrator Martin, Public Works Director/City Engineer Erickson, and Recording Secretary Paque.

**ANNUAL MEETING**

**2.a. Issuance of Oath**

Swearing in of Commissioner Vanessa Demuth for new term.

**2.b. Election of New President**

Commissioner Rome nominated Cahn for the position of President.

**Motion** by Rome **Second** by Demuth

**Motion** to elect Mike Cahn as President of the Utility Commission.

**Ayes: 3**

**Nays: 0. Motion Carried.**

**ADDITIONS OR CORRECTIONS TO AGENDA**

Election of the Utility Commission Chair/President

**AUDIENCE INPUT**

None

**APPROVAL OF MINUTES**

**Motion** by Cahn **Second** by Rome

**Motion** to approve the minutes of the February 10, 2020 Utility Commission meeting.

**Motion carried.**

**PUBLIC HEARINGS**

None

**OLD BUSINESS**

**7.a. Utility Commission Input For New Development**

Public Works Director/City Engineer Erickson updated the commission on the role the Utility Commission has with reviewing new developments. In the past, the commission has not reviewed developments due to the already extensive process.

Commissioners requested that developments or projects that would affect the City's Comprehensive Plan be brought to the commission for discussion.

The City Code will be reviewed and updated for City Council approval.

### **7.b. Stormwater Rebate Policy Update**

Public Works Director/City Engineer Erickson updated the commission that City Council had approved the policy at the March 17, 2020 meeting. Commissioners and staff briefly reviewed the Stormwater Rebate application.

## **NEW BUSINESS**

### **8.a. Utility Commission Ordinance Change**

Erickson summarized the changes to the Utility Commission Ordinance.

Commissioners discussed the changes and suggested additional updates to the Comprehensive Plan language changes. Commissioner Cahn requested to see the updates at the June meeting. The commissioners will vote on the item at that time.

### **8.b. MN TAP Opportunity for Businesses – Verbal Report**

Commissioner Demuth briefly updated the commissioners on a newsletter she received. City Administrator Martin suggested that the Economic Development Coordinator Eric Van Oss take a look into the program.

## **EXECUTIVE DIRECTOR'S REPORT**

### **9.a. City Project Update**

Public Works Director/City Engineer Erickson gave brief overviews of the ongoing projects within in the city.

Commissioner Demuth questioned the UMore Development and expressed concern how the possible developer will affect the comprehensive plans.

### **9.b. Well Pumping Report**

Public Works Director/City Engineer Erickson commented that the March and April reports have increased from last year. This increase is most likely a result of the COVID 19 pandemic and many people are home.

### **9.c. Review Potential Meeting Date Changes**

Commissioners and staff agreed that the Utility Commission meetings will switch to the 4<sup>th</sup> Monday of each month.

### **9.d. Staff Changes**

Public Works Director/City Engineer Erickson provided a brief overview on staff updates.

### **9.e. City Response to COVID 19 and Community Events (Verbal Reports)**

Staff provided an update on events and how the City will carry out business.

### **9.f. Set Meeting Agenda for June 22, 2020**

## **ADJOURNMENT**

Commissioner Demuth adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Jessie Paque  
Recording Secretary