



**Rosemount City Hall**  
**2875 145<sup>th</sup> Street West**  
**Rosemount, MN 55068**  
**651-322-2024**

**Permit Application**  
**Fire Alarm &**  
**Alternative Suppression**

**Permit #** \_\_\_\_\_

This permit application is to be used only for specialized system installations requiring a separate permit, plan review, inspection and approval. These systems shall consist of but shall not be limited to:

- |                                                                         |                                                                     |
|-------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Fire Alarm Systems, or modifications           | <input type="checkbox"/> Fire Alarm or Sprinkler Monitoring Systems |
| <input type="checkbox"/> Alternative Automatic Fire Suppression Systems | <input type="checkbox"/> Commercial Cooking Ventilation Systems     |
| <input type="checkbox"/> Other _____                                    |                                                                     |

**NOTE:** Please print or type, sign, and submit this permit application.

Site Address \_\_\_\_\_ Suite/Unit# \_\_\_\_\_

Tenant/Building Name \_\_\_\_\_

General Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Installation Company \_\_\_\_\_ Contractors State # \_\_\_\_\_

Installation Co. Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Fax \_\_\_\_\_

Project Manager \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Proposed Start Date \_\_\_\_\_  New  Alteration/Remodel

Description of work \_\_\_\_\_

Occupancy Type \_\_\_\_\_

Valuation \$ \_\_\_\_\_  
 (Based on job costs, not including land costs)

- 
- All information given above is complete and accurate.
  - All work shall comply with the City of Rosemount City Code and the Minnesota State Fire Code.
  - I understand that this is an application only, not a permit. Work shall not start without an approved permit. Work started without approval shall be subject to an investigation fee equal to the permit fee.
  - All work shall be done according to plans approved by the City of Rosemount when approved plans are required. Please provide two sets of completed plans and equipment specification sheets with this application.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by Inspector \_\_\_\_\_ Date \_\_\_\_\_

## GENERAL REQUIREMENTS FOR FIRE ALARM SYSTEMS

1. Installation of Fire Alarm Systems is based on the current adopted Minnesota Fire Code, NFPA 72 and the National Electrical Code.
2. Exceptions may exist when fire sprinklers are installed throughout a building.
3. All systems installed shall be addressable fire alarm systems unless a zoned system is approved by the City Inspector.
4. The permit required for the installation shall be secured from the City of Rosemount prior to starting the installation. Work started without a permit shall be charged an investigative fee.
5. Permit submittal shall include two sets each plan drawings, battery calculations, and technical/data sheets.
6. Drawings shall be signed by NICET Level 4 designer or a Minnesota registered fire protection engineer.
7. An electrical permit is required from the Minnesota State Board of Electricity and required inspections by the electrical inspector. Contact the electrical inspector for the required inspections.
8. The permit applicant is responsible for scheduling all required inspections.
9. Final approval will be withheld and occupancy will not be granted until a final test has been witnessed and approved by the City Inspector and final inspection by the electrical inspector.
10. Prior to scheduling a full function test/ inspection with the City Inspector, the installer shall test all devices, system components and functions. At this inspection a completed certificate of completion report is required to be submitted in accordance with NFPA 72, the form is available on the City web where the alarm permit application is located.
11. A service / maintenance agreement is required for the alarm system. Provide a copy of the agreement at the time of the final inspection. (Note: This agreement is not to be confused with a warranty which only involves defective units.)
12. Fire Alarm Annunciator Panel (FAAP) with full controls shall be installed at the main fire department entrance to the building. The FAAP shall be key operated unless inside a locked panel.
13. One key for the fire alarm system shall be provided for the fire department access key box.
14. A permanent zone identification map shall be located at the FAAP. The zoning of all fire alarm systems shall be approved by City Inspector.
15. Not all systems are required to be monitored by an approved monitoring company. Monitoring is required in Group I occupancies, new buildings with 20 or more sprinkler heads, and existing buildings with 100 or more sprinkler heads. If monitoring is required, the contractor shall provide contacts for monitoring the following conditions:
  - a. Fire department dispatch for automatic & manual initiating devices.
  - b. Building maintenance dispatch for system trouble and system supervisory signals
16. Smoke detectors shall be tested using an approved aerosol spray or method designated by the manufacture's specifications.
17. Audible sounding devices shall be installed in accordance with applicable codes and must be clearly audible from all locations. Contractor shall have a sound meter available at the full function test.
18. All smoke detection for HVAC shutdown and control of dampers shall be installed per the mechanical engineer's design and approved plans by the Edina Building Inspections Department. Note labeling is required at all locations.
19. Elevator installations shall meet the requirements of the current Minnesota Elevator Code. Permits are required for installation of smoke detection for elevator recall. Final testing shall be coordinated with City and State elevator inspector.